



Together we learn, lead and serve
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Dear LNC Class of 2020 Families,

We want to remind you that we have designated next **Friday, May 1** for our seniors **ONLY** to both pick up and drop off some important items.

Please read the information below carefully and share with your senior, especially if he or she will be coming to campus without you. We have added new information since we emailed prior to spring break.

The very first and most important thing to know is nothing is more important than our students and staff's safety. As such, **we all will follow social distancing protocols** during this pick up/drop off process. As much as we yearn to comfort one another and celebrate this incredible milestone in a familiar and close way, this year we must do so from a safe distance. Therefore, we must insist that everyone **remain in his or her vehicle and let us safely give and receive these items.**

When is this happening? – Next Friday, May 1 from 11:00 AM – 2:00 PM

Where is this taking place? – Main Campus, specific locations below based on student's ***last name***:

- Students with Last Names beginning **A-G**: Enter campus from Old Statesville Road and drive around the field/track to the MS Carpool Area, using **ONLY** the lane closest to the curb/school. **DO NOT** use multiple lanes as this is too confusing and dangerous. Again, students will remain in their vehicle at all times! Have your First and Last Name clearly visible through your windshield. Those who ordered a yearbook will receive an email from Josten's with a placard for this purpose. Those who did not can create their own using a printer or by neatly writing their name by hand.
- Students with Last Names beginning **H-O**: Enter campus from Old Statesville Road, turn right at the HS rock, and pull up alongside the curb/sidewalk with the HS Gym on your right. Again, students will remain in their vehicle at all times! Have your First and Last Name printed and clearly displayed through your windshield. Those who ordered a yearbook will receive an email from Josten's with a placard for this purpose. Those who did not can create their own using a printer or by neatly writing their name by hand.
- Students with Last Names beginning **P-Z**: Enter campus from Old Statesville Road and turn right at the field/track to go toward the HS Carpool Area, using **ONLY** the lane closest to the curb/school. **DO NOT** use multiple lanes as this is too confusing and dangerous. Again, students will remain in their vehicle at all times! Have your First and Last Name printed and clearly displayed through your windshield. Those who ordered a yearbook will

receive an email from Josten's with a placard for this purpose. Those who did not can create their own using a printer or by neatly writing their name by hand.

What will I pick up?

- Class of 2020 Graduate yard sign to display at grad's home
- Cap & Gown, if paid
- Announcements, if ordered/paid
- Yearbook, if ordered/paid, ***please see ordering info below**
- NHS Stole, if applicable and ordered/paid
- Honor Society Cord(s), if applicable

What will I drop off?

- Laptop/Charging Cable, if student no longer needs it, ****please see instructions below**
- Clean Athletic Uniform in Ziploc bag with athlete's name, if student was a spring athlete
- Parking Pass, if applicable

How will this work? – All pick-up items except the yard sign will be contained in a paper bag with the student's name and contents attached. Please take the following actions when you arrive at the pick-up location:

1. Lower your passenger side window so a staff member can place your bag and yard sign/stand on the passenger seat via the open window.
2. Then, look in your bag for up to two envelopes. The large one is for your laptop/cord if you brought it and the smaller one is for your parking pass if you had one. You will notice that each is labeled with your name.
3. Insert your laptop/cord in the large envelope and your parking pass in the small envelope and then pass the envelope(s) back through the passenger side window to the staff member.
4. If applicable, pass your clean uniform in the sealed and labeled Ziploc bag through the passenger side window to the staff member.
5. If you are NOT returning any of these items, simply pass the empty envelope(s) back to the staff member. No student should still have either envelope upon leaving campus.

Is there anything else? Yes, here are a few more notes that are important:

- Remember National College Commitment Day is also May 1. This year, we are asking graduates to take a photo of themselves sporting their new school's logo and upload it to [this link](#) by May 2. We will weave all of the photos into a slide show to share not only with the seniors but the whole LNC community! We encourage our grads to get creative with sidewalk chalk at home to draw their new school's logo and tweet it including @Incharter so we can be sure to retweet it out to all of our followers and share with local media.
- We are still waiting for direction from the state on whether grades K-11 will resume in-person learning on May 18. If the decision is that it is unsafe to return to school, we will formally reschedule graduation from June 1, 2020 to July 13, 2020. Should that happen, we would of course, continue to monitor guidance from state officials as to whether that will be possible. If for some reason we are unable to move forward with an in-person ceremony due to state restrictions, we will share arrangements for a virtual option.

Where do I go with questions?

- Please check our [FAQs](#) first
- If you have questions about the yard sign, please email Ms. Lay at slay@Incharter.org.
- If you have questions about the cap and gown or announcements, please email Ms. McFarland at lmcfarland@Incharter.org.

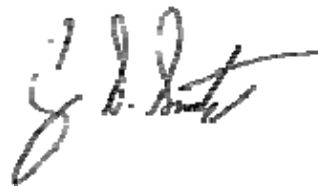
- If you have questions pertaining to the yearbook, please email Ms. Hunt at jhunt@Incharter.org.
- If you have questions about returning your uniform, please email Athletic Director Schlegel at mschlegel@Incharter.org.
- If you have questions about returning the laptop/charging cable, please email Ms. Lord at jlord@Incharter.org.
- If you have questions about returning the parking pass, please email Ms. Norris at vnorris@Incharter.org
- If you have questions about the process in general, please email Principal Smith at csmith@Incharter.org.

Finally, we thank you for your support and understanding as we work toward the common goal of celebrating the Class of 2020 in the best way we possibly can. We wish your family health and safety during this trying time.

Sincerely,



Shannon Stein, Superintendent



Craig Smith, HS Principal

*******Important Yearbook & Tech Information*******

*You can still purchase a yearbook through April 29 at 11:59 PM using [this link](#).

**Normally, when laptops are collected, the Tech Team inspects for damage immediately, but our current situation makes that unsafe. Sometime after collection, we will examine laptops for damage, including damage to the LCD screen or overall excessive wear and tear. Therefore, for your own records, we are asking you to take two pictures of your laptop, shown below, to verify its condition upon turn-in. Please bring both your laptop and charging cable (even if damaged).

